

Strategic Advisory Groups

8.6.1. Membership

There shall be 2 Strategic Advisory Groups with a learner-focus:

- Young People and Communities Strategic Advisory Group
- Adults and Communities Strategic Advisory Group

The Strategic Advisory Groups will be composed of:

- College and HEI representatives nominated by Forum Council members;
- other invited stakeholders such as Skills Development Scotland Ltd; SQA, SCQF, SFEU, HMIE.

Relevant Local Education Authority representatives will be invited to bi-annual SAG meetings at key review points of Forum activities.

Notes:

Representatives at a sufficiently senior level are encouraged to deliver on the Groups' strategic remit.

The same individual is permitted to serve on both the Forum's Young People and Communities Strategic Advisory Group and Adults and Communities Strategic Advisory Group. Each College and HEI partner should have no more than one representative on each Strategic Advisory Group.

Providers of services to SEF shall attend meetings in a reporting and advisory capacity and shall not take part in discussions relating to future contacts or funding.

8.6.2. Remit

For each group's programme of work related to young people and communities and to adults and communities:

- Monitor progress against the Forum's aims and objectives and within its strategic framework underpinned by robust evidence;
- Develop and advise the Executive on future strategy underpinned by robust evidence¹;
- Advise on developing and sharing good practice.

Benchmark data, independent research and evaluation, programme reports and other evidential materials will inform the Groups' work. The views and needs of learners will be central.

8.6.3. Communication

The Chair of the 2 Strategic Advisory Groups will be members of the Executive and work closely with the Forum Director to take forward the work of the Group.

The Forum Director will provide the link with the other Strategic Advisory Group and the Executive in addition to providing links with the Scottish Funding Council and other regional forums.

¹ This should be strongly aligned to the South East Forum's Strategic Plan 2008-13 and Operational Plan 2008-10.